Office Use Only
Date Received: _____ /_____ /_____
VIN#: TNTHPDV __ __ __ __ __ __ __ __ __ __

Department of Safety and Homeland Security
Application for Certificate of Trailer Inspection

(Circle One): ◯Semi ◯Pole ◯Utility	(Circle One): ◯Homemade ◯Materially Reconstructed	Homemade/Reconstruct Date: _____ /_____ / _____
Former Title #:	VIN #: (Must be 17 digits)	License Plate #:
State:	Make: Year:	Length: Width:
# of Axles:	Max Load Weight:	Unladened Weight:

Applicant Information

Applicant Last Name | Applicant First Name | Applicant Middle Name

Applicant Contact Number | Alternate Contact Number

Street Address

City | County | State | Zip

Is trailer located at the above address? Yes ☐ No ☐ If No, Please Provide Trailer Location Address Below

Street Address

City | County | State | Zip

Owner Information

Owner Last Name | Owner First Name | Owner Middle Name

Street Address

City | County | State | Zip

Owner Contact Number | Alternate Contact Number

I hereby affirm and attest that the above information is true and correct to the best of my knowledge.

Owner Signature | Date

Inspector's Notes:
(Office Use Only)

Inspector Signature Date

I. GENERAL INFORMATION

a. Trailers, semi-trailers and pole trailers domiciled in Tennessee that are homemade or materially reconstructed and are presently required to be registered or titled under provisions of T.C.A. 55-4-101 are required to be safety inspected by the department. Trailers not required to be registered and/or titled do not require a safety inspection.
b. Trailers that are manufactured or transferred from another state and/or has a Vehicle Identification Number (VIN#) assigned, and is required to be titled or registered, contact your county clerk.
c. For information regarding requirements of registration or processing of registration, contact your local county clerk's office. A listing of Tennessee County Clerk contact information can be found here: https://www.tn.gov/revenue/title-and-registration/county-clerks-locations.html
d. For more information regarding the trailer inspection application process or scheduling of the inspection, contact the Commercial Vehicle Enforcement Administrative Office at 615-743-4971.
e. Inspection Applications may be obtained from your local county clerk's office or you may contact the CVE Administrative Office at 615-743-4971. The form can also be found at the following sites: https://www.tn.gov/content/tn/safety/tnhp/cvemain/homemadetrailer.html https://www.tn.gov/revenue/title-and-registration/forms.html
f. Safety Inspectors cannot accept fees for inspections and cannot schedule any inspection prior to receiving a completed application.
g. Take the original copy of the Inspection Certificate to the county clerk's office and maintain a copy with the vehicle inspected.

II. APPLICATION AND PROCESSING

a. Accurately complete the application form. Please make sure you list: name, address, phone number where you can be reached during business hours and fill out as much basic information on the trailer that you know.
b. Mail application along with a check or money order (**do not send cash**) in the amount of **$25.00** made payable to the department to:

Tennessee Department of Safety and Homeland Security
Cashier's Office
P.O. Box 24589
Nashville, TN 37202

c. An inspector will contact you to schedule an inspection. **PLEASE ALLOW 6 WEEKS FOR PROCESSING AND INSPECTION FROM DATE OF RECEIPT BY THE DEPARTMENT.** If you have not been contacted within 6 weeks of submission please notify the CVE Office at 615-743-4971.
d. The trailer will be inspected for compliance of T.C.A. Title 55, Chapter 9. T.C.A. 65-15-111 and the Federal Motor Carrier Safety Administration Regulations.
e. Upon completion of the inspection a Safety Inspection Certificate indicating that the trailer has been certified or rejected will be issued.
f. Upon receipt of an Inspection Certificate marked "Certified" the applicant must present the original certificate to the county clerk of the county in which the trailer is to be registered to complete the process of registration. A copy of the certificate must be maintained with the vehicle inspected.
g. If the trailer does meet safety regulations, an Inspection Certificate marked "Rejected" will be issued to the applicant accompanied by an Inspector's report identifying corrections needed for compliance. Upon completion of necessary corrections for compliance, the applicant may submit a new application for inspection with the required fee to the department.